

# Albert Park – Sports Club Parking Permit 2025/2026 Application form

Club stamp

(or attach evidence of club  
membership to form)

## Applicant details (please print clearly)

☐ New application

☐ Permit renewal

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle registration: \_\_\_\_\_

Permit type: ☐ Annual - \$78.00 ☐ 6 months - \$39.00

Permit start date: \_\_\_\_\_

Name of sports club: \_\_\_\_\_

(Please attach proof of current Club Membership).

## Agreement

I have read and understood the information provided on this application form and wish to apply for a sports club parking permit to use in accordance with the conditions of use. I understand that any improper use of the permit will render it invalid and may result in an infringement. I authorise the above named sports club to inform Parks Victoria about the status of the above named sports club membership if such information is requested. **The permit may only be used for parking at the location of the tenant club's sports fields and/or pavilion during designated club activities in Albert Park Reserve.**

**Please allow 7 working days to process your application from the time Parks Victoria receives payment and the completed application form. Permit fees are not refundable.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## How to pay

**Email:** albertparkparking@parks.vic.gov.au  
(Please do not send through your credit card details when emailing your parking permit application form. A member of the Parking Administration Team will contact you when the application form is received, to process your payment).

**Mail:** Parking Administration Parks Victoria  
PO Box 768, South Melbourne VIC 3205 (Credit Card or Cheque only)

**In person:** Parks Victoria Albert Park Office  
23 Aughtie Drive, Albert Park VIC 3206  
Office hours 8.00 am – 3.30 pm Monday to Friday (EFTPOS, Credit Card or Cheque)

## Payment method

☐ I have enclosed a cheque payable to Parks Victoria for ... \$ \_\_\_\_\_

☐ Please debit my credit card ... \$ \_\_\_\_\_

Card type ☐ Visa ☐ Master card

Card holders name: \_\_\_\_\_

Card number: \_\_\_\_\_ Expiry date (mm/yy): \_\_\_\_ / \_\_\_\_

Card holder's signature: \_\_\_\_\_

Albert Park Reserve (Albert Park) is Melbourne's highest profile park, located just 3km from the centre of Melbourne. It is a 225 hectare sporting and recreational park that caters for formal and informal recreation. Albert Park is the focus for many of Victoria's major events and is also an important sanctuary for wildlife and vegetation. Parks Victoria is responsible for the management of Albert Park. To control the demand for parking within the Park a fee based parking system was introduced, to all car parks and kerbside parking spaces, in April 2006.

Parks Victoria administers a system of parking permits to provide discounted parking for legitimate sports clubs, businesses and tradespeople conducting work within Albert Park Reserve. By displaying a valid parking permit, permit holders are exempt from a number of parking restrictions. Surplus revenue from fees charged for parking and parking permits at Albert Park are spent within the Park to improve facilities for the benefit of all users.

**When is a Permit required?** A permit is required if you are parked in Albert Park Reserve while you are involved in your club's activities, between 8am–9pm, 7 days per week. The whole permit must be clearly displayed on your windscreen and permits can be issued for 12 or 6 months. If you do not have a permit, you must purchase a ticket from the ticket machines instead.

**Where can I park?** Your parking permit/s allow you to park in any valid parking spaces along the kerbside or in designated car parks in Albert Park. The permit may only be used for parking at the location of the club's sports fields and/or pavilion during designated club activities in Albert Park.

**Where can't I park?** Parking outside of club's permitted area may result in a fine being issued. You cannot park in clearways, no stopping zones, on parkland or other areas where parking is excluded or temporarily suspended. Loading zones are for short term pick up/drop off only. Your parking permit does not exempt you from the time restrictions associated with a loading zone. Use of valid parking spaces may be temporarily suspended by the police, emergency services, or authorised parking officers.

**How much does a Permit cost?** The cost of the permit is listed at the front of this application form. Permit prices are inclusive of GST, and a tax invoice will be issued upon receipt of fee payment. Permit fees are not refundable, even if club membership ends before the permit expires.

#### **Sports Club Parking Permit Conditions**

- Issued on the basis that the applicant/s accept the permit conditions.
- Issued by completing this application form and making the required payment to Parks Victoria.
- Solely for the use of members of sports clubs that are tenants of Albert Park.
- Exempts the permit holder from paying relevant parking fees during their Club activities only.
- Proof of current sports club membership must be provided with this application. Suitable proof includes receipt for payment of current membership fees, copy of current membership card or email from club representative.
- Issued for a specified duration and to be used only for the duration of the club membership.
- Must match the vehicle registration to be valid. If there is a change, you will need to apply for a new permit.
- Does not guarantee that a parking space will be available.
- Does not exempt the permit holder from parking time restrictions.
- Transfer or improper use of a permit will render the permit invalid and may result in an infringement.
- Parks Victoria reserves the right to revoke the permit or change the permit conditions at any time. Changes will become enforceable after reasonable notice has been given to the permit holder.

Details of Parks Victoria's privacy statement and Albert Park parking policy are available from [www.parks.vic.gov.au](http://www.parks.vic.gov.au) or call 13 1963.