

# Albert Park – Tradesperson Parking Permit

## 2024/2025 Application form

### Applicant details (please print clearly)

☐ New application

☐ Permit renewal

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle registration: \_\_\_\_\_

Permit start date: \_\_\_\_\_

Number of Weeks: \_\_\_\_\_ ☐ \$27.60 per week Total: \$ \_\_\_\_\_

☐ \$14.30 per day Total: \$ \_\_\_\_\_

Company name: \_\_\_\_\_ Location of work: \_\_\_\_\_

### Agreement

I have read and understood the information provided on this application form and wish to apply for a tradesperson parking permit to use in accordance with the conditions of use. I understand that any improper use of the permit will render it invalid and may result in an infringement. I authorise the above named business to inform Parks Victoria about the status of the above named business involvement if such information is requested.

**Please allow 7 working days to process your application from the time Parks Victoria receives payment and the completed application form. Permit fees are not refundable.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### How to pay

**Email:** albertparkparking@parks.vic.gov.au

(Please do not send through your credit card details when emailing your parking permit application form. A member of the Parking Administration Team will contact you when the application form is received, to process your payment).

**In person:** Parks Victoria Albert Park Office  
23 Aughtie Drive, Albert Park VIC 3206  
Office hours 8.00 am – 3.30 pm Monday to Friday (EFTPOS, Credit Card or Cheque)

**Mail:** Parking Administration Parks Victoria  
PO Box 768, South Melbourne VIC 3205 (Credit Card or Cheque only)

### Payment method

☐ I have enclosed a cheque payable to Parks Victoria for ... \$ \_\_\_\_\_

☐ Please debit my credit card ... \$ \_\_\_\_\_

Card type ☐ Visa ☐ Master card

Card holders name: \_\_\_\_\_

Card number: \_\_\_\_\_ Expiry date (mm/yy): \_\_\_\_ / \_\_\_\_

Card holder's signature: \_\_\_\_\_

Albert Park Reserve (Albert Park) is Melbourne's highest profile park, located just 3km from the centre of Melbourne. It is a 225 hectare sporting and recreational park that caters for formal and informal recreation. Albert Park is the focus for many of Victoria's major events and is also an important sanctuary for wildlife and vegetation. Parks Victoria is responsible for the management of Albert Park. To control the demand for parking within the Park a fee based parking system was introduced, to all car parks and kerbside parking spaces, in April 2006.

Parks Victoria administers a system of parking permits to provide discounted parking for legitimate sports clubs, businesses and tradespeople conducting work within Albert Park Reserve. By displaying a valid parking permit, permit holders are exempt from a number of parking restrictions. Surplus revenue from fees charged for parking and parking permits at Albert Park are spent within the Park to improve facilities for the benefit of all users.

**When is a Permit required?** A permit is required if you are parked in Albert Park Reserve while you are conducting work within Albert Park, between 8am–9pm, 7 days per week. The permit must be clearly displayed on your windscreen. If you do not have a permit, you must purchase a ticket from the ticket machines instead. If you require additional parking spaces for storage of equipment, please apply for an additional permit. If you have plant and/or equipment that must be stored on parkland or other areas, please contact the local ranger for permission prior.

**Where can I park?** Your parking permit/s allow you to park in any valid parking spaces along the kerbside or in designated car parks in Albert Park, as close as possible to the location where you will be undertaking the work.

**Where can't I park?** You cannot park in clearways, no stopping zones, on parkland or other areas where parking is excluded or temporarily suspended. Loading zones are for short term pick up/drop off only. Your parking permit does not exempt you from the time restrictions associated with a loading zone. Use of valid parking spaces may be temporarily suspended by the police, emergency services, or authorised parking officers.

**How much does a Permit cost?** The cost of the permit is listed at the front of this application form. Permit prices are inclusive of GST and a tax invoice will be issued upon receipt of fee payment. Permit fees are not refundable, even if employment ends before the permit expires.

#### **Tradesperson Parking Permit Conditions**

- Issued on the basis that the applicant/s accept the permit conditions.
- Issued by completing this application form and making the required payment to Parks Victoria.
- Solely for the use of the applicant specified on this application form.
- Exempts the permit holder from paying relevant parking fees, whilst they are conducting work in Albert Park.
- Proof of eligibility must be provided with this application form, if required.
- Issued for a specified duration only.
- Must match the vehicle registration to be valid. If there is a change, you will need to apply for a new permit.
- Does not guarantee that a parking space will be available.
- Does not exempt the permit holder from parking time restrictions.
- Transfer or improper use of a permit will render the permit invalid and may result in an infringement.
- Parks Victoria reserves the right to revoke the permit or change the permit conditions at any time. Changes will become enforceable after reasonable notice has been given to the permit holder.

Details of Parks Victoria's privacy statement and Albert Park parking policy are available from [www.parks.vic.gov.au](http://www.parks.vic.gov.au) or call 13 1963.